

Date: December 10, 2025

To: Board of Directors

From: Sam Desue, Jr.



Subject: RESOLUTION NO. 25-12-54 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) APPROVING THE UPDATED AGENCY SAFETY PLAN

1. Purpose of Item

This Resolution requests the TriMet Board of Directors (Board) approve TriMet's 2026 revised Agency Safety Plan, to go into effect on January 1, 2026.

2. Type of Agenda Item

- ☐ Initial Contract
- ☐ Contract Modification
- ☒ Other: Approval of the Agency Safety Plan

3. Reason for Board Action

The Federal Transit Administration (FTA) regulations require the Board to review and approve TriMet's revised Agency Safety Plan annually.

4. Type of Action

- ☒ Resolution
- ☐ Ordinance 1st Reading
- ☐ Ordinance 2nd Reading
- ☐ Other _____

5. Background

Pursuant to 49 CFR Part 673, a public transportation agency recipient of Federal Transit Administration (FTA) funds must develop an Agency Safety Plan (ASP) that includes the processes and procedures needed to implement its Safety Management System, and must update the ASP annually. The FTA also requires that the board of each public transit system annually approve its updated ASP, and each transit agency's Accountable Executive must further certify that the agency has formally adopted the updated ASP on or before December 31 of each year.

At its December 11, 2024 meeting, the Board approved Resolution No. 24-

12-65, TriMet's ASP (revised in 2024 and effective January 1, 2025).

Each ASP must demonstrate that the transit agency's Safety Management System contains the following elements:

- 1) a Safety Management Policy, which must contain safety objectives, a confidential employee hazard reporting system, organizational safety accountabilities and responsibilities, plus designate a Chief Safety Officer;
- 2) a Safety Risk Management process, including processes for hazard identification, risk assessment, and mitigation of risk;
- 3) a Safety Assurance process, including safety performance monitoring and measurement, change management and continuous improvement; and
- 4) a Safety Promotion program, including comprehensive safety training and safety communication.

In November 2024, the FTA released an updated version of the Public Transportation Agency Safety Plan checklist for Rail Transit Agencies such as TriMet, and State Safety Oversight Agencies (SSOA) such as the Oregon Department of Transportation (ODOT), to use during the review process for ASPs. During the review period for the 2026 ASP, TriMet's Safety Department and its Infrastructure and Investment Jobs Act Safety Committee (IIJASC) worked with internal stakeholders and the ODOT SSOA to update the ASP and incorporate all items required by the checklist.

These items include but are not limited to:

- Identified and corrected formatting discrepancies and typographical errors;
- Updated references to federal and state regulations;
- Updated language to reflect the 2025 ODOT SSOA Program Standard, including updated definitions for Safety Events, Incidents, and Occurrences;
- Updated relevant sections to reflect the General Manager's role as Accountable Executive;
- Expanded descriptions for the IIJASC, the Risk Reduction Program, and ODOT's Risk-based Inspection Program; and
- Added references to the On-track Safety Program, Safety Risk Management Program, and IIJASC Charter.

The FTA's required safety performance measures, which are included in TriMet's ASP, are:

- Transit Worker Assaults
- Fatalities
- Injuries
- Collisions
- Other Major Events, and
- System Reliability (State of Good Repair)

These required measures are designed to allow TriMet to set targets and gauge our performance in each area, and take affirmative steps to make necessary improvements in each. Along with specifically addressing these critical safety measures, overall adherence to the ASP is essential for maintaining and improving TriMet's safety performance.

Before submitting the updated 2026 ASP to the Board for final approval, TriMet circulated it to the General Manager, the Chief Safety Officer, and other Executive Directors for their review and approval. As shown on page 3 of the updated ASP, it has been reviewed, endorsed, and executed by TriMet's General Manager and Accountable Executive, Sam Desue Jr.; Executive Director for Safety and Security and Chief Safety Officer, Andrew Wilson; Chief Financial Officer, Nancy Young-Oliver; Executive Director of Transportation, Inessa Vitko; Executive Director for Maintenance, John Weston; and Interim Executive Director for Engineering and Construction, Sean Batty.

The 2026 ASP was also submitted to the IJASC for approval. The 2026 ASP is attached as Exhibit A. The 2026 ASP at Exhibit A was originally provided to the Board in October 2025 to allow plenty of time for the Board to review prior to voting on its approval.

Following the executives' signatures, and IJASC's and the Board's approval, the revised ASP will be published on TriMet.org prior to January 1, 2026.

6. Financial/Budget Impact

The safety activities described in the 2026 ASP are integrated into TriMet's day-to-day operations and incorporated into annual budgetary decisions from the General Fund.

7. Impact if Not Approved

If the Board does not approve the 2026 ASP (effective for calendar year 2026) on or before December 31, 2025, it will jeopardize funding from the FTA and the U.S. Department of Transportation.

RESOLUTION NO. 25-12-54

**RESOLUTION NO. 25-12-54 OF THE TRI-COUNTY METROPOLITAN
TRANSPORTATION DISTRICT OF OREGON (TRIMET) APPROVING THE
UPDATED AGENCY SAFETY PLAN**

WHEREAS, TriMet has authority under ORS 267.200 to develop, approve and implement safety plans applicable to all of its operations; and

WHEREAS, TriMet has a policy of providing safe public transportation services and safe workplaces for its employees, and is committed to ongoing identification of hazards, mitigation of safety risks, assurance that steps taken in mitigation are successful, and promotion of safe operations among all its employees and members of the public; and

WHEREAS, pursuant to 49 CFR Part 673, the Federal Transit Administration (FTA) requires public transportation agencies like TriMet to develop, implement, annually update, and approve a Public Transportation Agency Safety Plan; and

WHEREAS, TriMet's General Manager and Accountable Executive, Chief Safety Officer, Chief Financial Officer, Executive Director for Transportation, Executive Director for Maintenance, and Interim Executive Director for Construction and Engineering each reviewed, endorsed, and executed TriMet's updated Agency Safety Plan prior to its presentation to the TriMet Board of Directors (Board); and

WHEREAS, the Board has reviewed and has had an opportunity to inquire into TriMet's updated Agency Safety Plan, a copy of which accompanies this Resolution as Exhibit A;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Board hereby approves the updated TriMet Agency Safety Plan, which is dated September 9, 2025 and attached as Exhibit A.
2. That the General Manager and Accountable Executive, or a designee is authorized to confirm and convey the Board's approval of TriMet's updated 2026 Agency Safety Plan when submitting it to the FTA for certification.

Dated: December 10, 2025

Attest:

Presiding Officer

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department